



## TWU 555 Safety & Health Committee

To: Jesse Soto, Safety & Health Advisor  
From: Dina Enders, Safety & Health Committee  
Date: 28 September 2015  
Subject: SFO Safety Visit

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The visit was at your request to address local concerns and to support our SFO membership. Local Station Rep Vern Deshong accompanied me on a safety inspection.

TWU Safety Reps are not being notified by local leadership when an accident or incident involving TWU membership occurs. This has been an ongoing concern in SFO.

Time off from regular duties for TWU Safety Rep Todd Vaars to do his equipment/facilities checks and the follow up on items that haven't been resolved has not been adequate. Todd Vaars has been taken off once a month to do equipment/facilities checks but not jet bridges. Keith agreed that Todd Vaars should cover just ramp/ops safety issues.

### **SAFETY COMMITTEE GOM 02.040.00**

1. Each classification should be represented at all meetings, Attendance by local Station Leaders is recommended. Department representative are responsible for keeping their fellow Employees in their respective work area updated on the committee progress. **Station Manager Keith Gory and Cargo Supervisor Cliff Williams worked it out where Cliff will be having safety conversation with the employees working Cargo on AM/PM to keep all in the loop. Keith agreed to make sure Monthly Joint Safety Minutes will be sent to Cliff Williams.**
2. Monthly Focus Safety Topic from HDQ is not being talked about during daily huddles or at the monthly safety meeting.
3. Seven days prior to the monthly safety meeting, these documents must be presented to TWU: OSHA 300 log; monthly potable water cabinet's inspections; fire extinguisher inspections-again this is not being done here in SFO. **Station Manager Keith Gory will have Ramp Safety Supervisor Paul give this information to TWU Safety Rep Todd Vaars prior to monthly joint safety meeting.**
4. Safety meeting minutes should be reviewed and signed off together right after the meeting by Local Leadership and TWU Safety Rep prior to sending to HDQ.

### **RAMP WALK**

I explained to Station Manager Keith Gory and MRO Victor Ou that ramp walks are different from equipment checks. TWU Safety Rep Todd Vaars will be checking the equipment and the facilities and share his findings with Station Manager Keith Gory and MRO Victor OU. Keith and Victor will do the monthly Ramp Walk with Todd and Daniel to address all open safety concerns and any new safety concerns that are found during the monthly walk needs to be attached to Monthly Safety Minutes.

### **PROVISIONING**

This staffing is not adequate personnel to safely perform the necessary duties. Provisioning Agent will come in and load 70 bags of ice before even clocking in, and then will work 9 originators. The next agent who is schedule for provisioning will be pulled to cover a sick call, leaving the provisioning agent by themselves. It's clearly impossible for one agent to perform this job safely and provide excellent customer service.

# TWU 555 Safety & Health Committee

## These are the following Safety Concerns with PV-01

1. Back second step has several buckle areas creating a trip/fall hazard. **OSHA 29 CFR 1910.22**
2. Trash cans full with liquid, is very difficult to get the trash can down safely from the top of the platform.
3. Inside the box, the floor is sticking from where the trash bags are leaking, then when the truck is parked the leakage goes on to the ground.
4. Anti-skid needs to be replaced on the back of the box, above third step. **OSHA 29 CFR 1910.22**
5. Product stacked to the ceiling not 18 inches from the sprinkler.
6. Ice being stored on top of ice cooler during daily operations.
7. Provisioning Truck needs to have a regular monthly cleaning **OSHA 29 CFR 1910.1**



## T-POINT

1. Often carts are over stacked 4 rows above the safety rail. An empty baggage cart weighs 1500lbs and a loaded cart can weigh up to 3300lbs. Our employees are committed to doing what it takes to get the job done, but we need safety to remain priority one.
2. Anti-fatigue mats have several areas that need to be bolted down. In zone one the mats have buckle creating trip hazard. **OSHA 29 CFR 1910.22**
3. Due to limited space to stage carts, agents have to at times put bags on the floor, creating one more lift for each bag. That means adequate staffing is necessary to work in limited space.
4. The pavement by the t-point belt is uneven. This creates a trip/fall hazard. T-point employees expressed concerns over the complications this rise in pavement can cause when trying to move a cart into and out of the area. **OSHA 29 CFR 1910.21**
5. Customer bag tubs are being used for Ice and Water **OSHA 29 CFR 1910.141**
6. Lights burnt out in Zone 3 and 4 making it hard for the agents to read the baggage tags.



# TWU 555 Safety & Health Committee

## HOUSEKEEPING/BREAK ROOM OSHA 29 CFR 1910.141

This is a concern in all employee areas. All places of employment shall be kept clean to the extent that the nature of the work allows: This includes the entire work area. The break room, refrigerator and microwaves must be on a consistent cleaning program and monitored by leadership. This is a joint effort between SFO Management Team and TWU Safety Team.

1. Light fixture above refrigerator missing light cover and lights.
2. Electrical Cover plate is missing next to the refrigerator. **OSHA 29 CFR 1910.303**
3. Storage door needs a sign "Not an Exit". **OSHA 29 CFR 1910.38**
4. Power surge protector being used as a daisy chain, for fids screen and computer. **OSHA 29 CFR 1910.305**



## FIRST AID KIT OSHA 29 CFR 1910.151

- AED last inspection documented was 12-15-2014. **OSHA 29 CFR 1910.151**

## FIRE EXTINGUISHER GOM 02.100.13 AND OSHA 29 CFR 1910.157

Fire extinguisher do not comply with the policy or monthly audits. **GOM 02.100.40** shows what to look for and what to do. If the tags are missing, expiration dates not present, or if they are mounted without signage, it could result in a monetary penalty.



## Potable Water Cabinets: GOM 05.170.40 and OSHA 29 CFR 1910.141

The FDA has instituted an Operational Maintenance Program for our water service and all stations are responsible for maintaining the purity of potable water. The Monthly Cleaning of these cabinets needs improvement.

## CLOSING CONFERENCE

Vern and I were able to speak to Station Manager Keith Gory and MRO Victor Ou. We went over findings during our Safety Walk. Together, we went over possible resolution and who would be handling the task.



## TWU 555 Safety & Health Committee

We spoke a great deal on how important safety is and how the communication on safety must improve between managers, supe and employees. Some of our recommendations are:

1. Parts out of service tag would be utilized more if they were located at each tool box on top of the gate pushback.
2. Provisioning Truck needs to have a regular monthly power wash cleaning.
3. Ensure Ramp Safety Supervisor Paul Morris gets the proper safety training.
4. Ensure all Ramp Supervisor learn and apply Safety and to review Monthly Safety Topic. Again talk Safety to employees.

By the time I had left SFO Station Manager Keith Gory had these items resolved or pending items due to SFO Port. Keith was very receptive and expressed that safety of their employees is priority one and recognize their responsibility for creating a safe and healthful work environment. Even with the many issues reported Keith was all over it and committed to making Safety #1 in SFO for all employees.

We must insure good customer service to internal and external customers—this is not the case in SFO. Chris was very receptive and recognize their responsibility for creating a safe and healthful work environment.

In closing, thank you SFO employees for your continued hard work and the dedication to safety you display on a daily basis, Thank you, to all TWU Safety Reps for trying to improve the work environment for all employees. If you have any question or concern about this report my number is 214-927-6743 or email me at [dina.enders@twu555.org](mailto:dina.enders@twu555.org)

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